

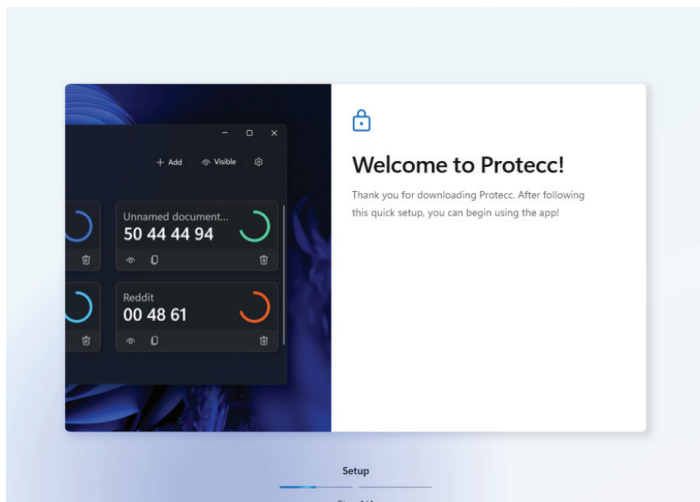
HOW TO SET UP MFA

When No Smart Phone is Available

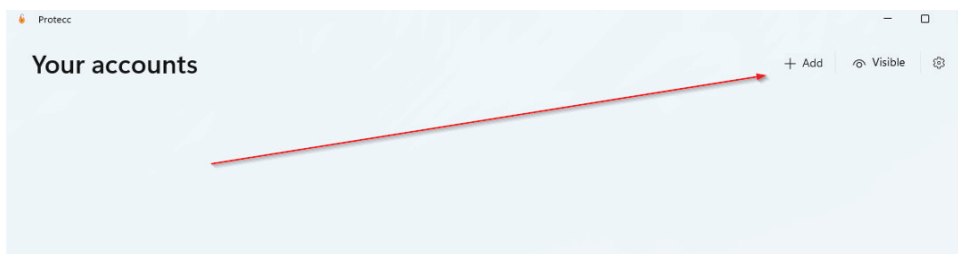
To set up Multi-Factor Authentication when no smart phone is available, you may use a desktop authenticator application. While any desktop authenticator that offers a 32-character code should work, we tested with Protecc, by FireCubeStudios. The instructions below are for Protecc, but other desktop authenticator applications should be similar.

Procedure

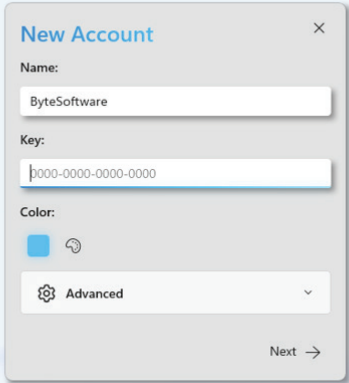
This application is available on the Microsoft Store by searching Protecc. To get to the application directly, click this link - <https://apps.microsoft.com/detail/9pjx91m06tzs?hl=en-us&gl=US> and select the **Download / Install** button.



Follow through (or skip) the initial setup. Click the + sign to add your Byte account entry.



This will bring you to a screen where you will be able to enter the setup code that BytePro provides for MFA setup.

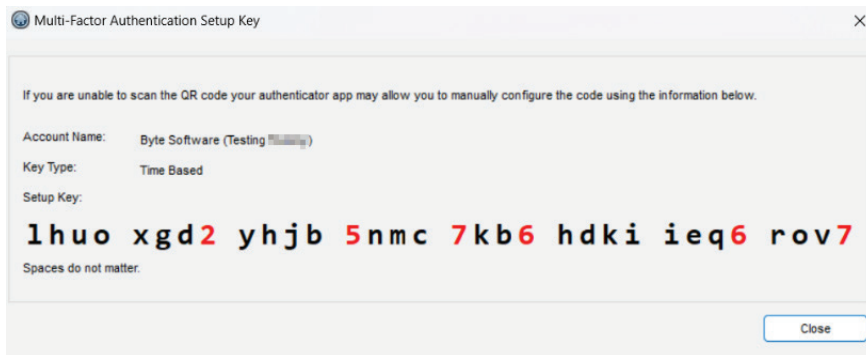
A dialog box titled "New Account" with a close button (X) in the top right corner. It contains three input fields: "Name:" with the text "ByteSoftware", "Key:" with the text "p000-0000-0000-0000", and "Color:" with a blue square icon and a refresh icon. Below these is a dropdown menu with a gear icon and the text "Advanced". At the bottom right is a "Next" button with a right arrow.

To retrieve the code, log into Byte. Once you have entered your user name and password, you will get to a pop-up with a QR code (if you do not see a QR code upon login, your Byte administrator will need to reset your MFA code).

Click the **Can't Scan QR code?** link.

A window titled "Initialize Multi-Factor Authentication" with a close button (X) in the top right corner. It contains a message: "Multi-factor authentication is required for an extra layer of security." Below this is a paragraph: "Scan the QR code below using an authenticator app on your phone. If you do not have one, we recommend Google Authenticator." A large QR code is displayed in the center. Below the QR code is a text input field with the label "Enter the six-digit code produced by your authenticator app:". At the bottom left, there is a link "Can't scan the QR code?" highlighted with a red box, and a link "Need help or more information?" below it.

It will open to a screen that has an alphanumeric code you will enter into Protecc. Input all characters, in order (spaces can be ignored).



Once you entered the code correctly in the Protecc screen, click **Next**, and MFA setup screen in BytePro.



You will now get the the 6-digit code to enter into Byte to complete your login.

After this initial setup, when you next open Protecc, it will provide the six-digit authentication code needed to log in each day to BytePro. After logging into BytePro first with your username and password, input the number presented by Protecc into the MFA prompt.



After your initial six-digit authentication that day, you should not be prompted for another six-digit code until the following day.

If you have any additional questions, contact Support at (800) 695-1008, option 2 or support@bytesoftware.com.