



## ENTITY CHECKLIST

Please provide copies of the requested documents, as applicable by entity type:

<b>LIMITED LIABILITY COMPANY DOCUMENTS</b>	
Articles of Organization (LLC-1)	
Statement of Information (LLC-12) – no more than two years old	
Operating Agreement and Amendment, if any	
Secretary of State website indicating the LLC is “Active”	
<b>CORPORATION DOCUMENTS</b>	
Articles of Incorporation	
Articles or Bylaws and Amendments, if any	
List of Corporate Officers & Directors with the % interest owned by each – signed & dated	
Secretary of State website indicating the Corporation is “Active”	
<b>GENERAL PARTNERSHIP DOCUMENTS</b>	
Statement of Partnership (GP-1)	
Amendment, if applicable	
Fictitious Business Name Statement, if applicable	
Partnership Agreement	
<b>LIMITED PARTNERSHIP DOCUMENTS</b>	
Certificate of Limited Partnership (LP-1)	
Limited Partnership Agreement and Amendment, if any	
Secretary of State website indicating the LP is “Active”	
<b>LIMITED LIABILITY PARTNERSHIP DOCUMENTS</b>	
Limited Liability Partnership Registration (LLP-1)	
Secretary of State website indicating the LP is “Active”	
Limited Liability Partnership Agreement and any Amendments, if any	
<b>TRUST DOCUMENTS</b>	
First Page of Trust	
Appropriate Powers	
Signature Page of Trust	
Certification of Trust	

### Please Return the Completed Form to:

Name: \_\_\_\_\_

Reference Loan No.: \_\_\_\_\_

Email: ops@solvemortgage.com

Fax: (888) 272-7832